



2025 Convention Call

CUPE ONTARIO 61st ANNUAL CONVENTION

May 28th to May 31st, 2025

Sector Caucuses on May 27th

In accordance with Article 4 of the Constitution, you are hereby notified that the 61st Annual CUPE Ontario Convention will convene on Wednesday, May 28, 2025, and will conclude on Saturday, May 31st, 2025, at Sheraton Center Toronto, located at 123 Queen Street West, Toronto. Sector Caucuses will be held on May 27, 2025. Registration details to follow.

Representation at Convention

Basis of Representation (Delegate)	Maximum Number of Delegates
1 to 100 members	Two delegates
101 to 200 members	Three delegates
201 to 300 members	Four delegates
301 to 400 members	Five delegates
401 to 500 members	Six delegates
501 to 600 members	Seven delegates
601 to 700 members	Eight delegates
701 to 850 members	Nine delegates
851 to 1000 members	Ten delegates
One additional delegate for each additional 500 memberships or major portion thereof	

For each affiliated District Council, the basis for representation shall be two delegates. For each affiliated Council of Unions, the basis for representation shall be one delegate. Representatives from District Councils or Councils of Unions must hold membership in an affiliated Local Union.

Local unions sending one or more delegates who identify as a member of an equity seeking group (Indigenous, LGBTQ2S+, racialized, women, workers with a disability and/or young workers) to the CUPE Ontario Convention shall be entitled to one (1) additional delegate. [Article 3(d)1. f of the CUPE Ontario Constitution]

To be entitled to representation at Convention, a Local Union shall have paid per capita tax on its total membership up to and including March 31st of the year in which the Convention is held. **Such payment must be received before the commencement of convention.** Locals must pay before being seated. [Article 4(d)1(b) of the CUPE Ontario Constitution]

Additionally, Article 6.7 of the National Constitution provides that no organization in arrears two (2) or more months with per capita tax payments to the National Union will be allowed representation at a Division Convention.

The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention. A District Council or Council of Unions shall have paid its annual affiliation fee by **the commencement of Convention.** [Article 4(d)1(c) of the CUPE Ontario Constitution]

Please Note: Locals will receive credentials once paid up to December 31, 2024.



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Alternate Delegates

An affiliated Local Union, District Council or Council of Unions may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend sessions of the Convention, and shall be entitled to voice but no vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded vote. [Article 4(d)3(e) of the CUPE Ontario Constitution]

Basis of Representation (Alternate)	Maximum Number of Alternates
75 members or less	One alternate
76 to 500 members	Two alternates
501 to 1000 members	Three alternates
1001 members or more	Four alternates

For District Councils or Councils of Unions, the basis for representation shall be one alternate per affiliated Council. Representation from District Councils or Councils of Unions must hold membership in an affiliated local union. [Article 4(d)3(e) of the CUPE Ontario Constitution]

Retiree Delegates

In addition, all locals, district councils, bargaining councils, and other affiliated organizations are eligible to send retiree delegates with voice but no vote except for a vote in a caucus of registered retiree delegates to elect their representative as follows:
[Article 4(d)3 of the CUPE Ontario Constitution]

Basis of Representation (Retiree)	Maximum Number of Delegates
1 to 200	One delegate
201 or more	Two delegates

Registration Fees

Credential Type	Cost
Delegate	\$450
Alternate	\$450
Retiree	\$0
Guest	\$550



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Resolutions and Constitutional Amendments

All resolutions to be considered at a Convention must be submitted by a Local Union or District Council, or by the Executive Board of CUPE Ontario, or committee thereof, so that they are in the office of the Secretary-Treasurer no later than **Forty-Eight (48) Days** prior to the Convention and the rational must **not exceed 200 words** .

April 10, 2025, is the deadline for receiving Resolutions and Constitutional Amendments.

All resolutions must be submitted under the letterhead of the affiliate submitting same, and signed by the Presiding Officer and Secretary of such affiliate [Article 4, 3(h)] of the CUPE Ontario Constitution]. Please submit Resolutions to [Resolutions](#) and Amendments to the constitution to [Constitutional Amendments](#).

Convention Committees

One of the most important contributions to an efficient Convention is the work carried out by the five Convention committees. You **must** be a registered delegate to Convention in order to serve on these committees. Some committees require you to attend pre-Convention meetings.

Committee Name	Meeting Dates	Requirements	No. of Members
Resolutions	April 16 & 17, at CUPE Ontario’s Office	Registered Delegate	7
Constitution	April 16 & 17, at CUPE Ontario’s Office	Registered Delegate	5
Ways & Means	April 28 & 29, at CUPE Ontario’s Office	Registered Delegate	3
Credentials	At Convention	Registered Delegate	15
Distribution	At Convention	Registered Delegate/Alternate	20-30

“As outlined, there are a limited number of members per committee. If you wish to serve on a Convention committee, contact your local and ask that your name be submitted **no later than March 15, 2025**. [Please click here to submit your Convention Committee Application Form](#)

Elections

Any member who has declared for election to any position and makes it known in writing to the Secretary-Treasurer **no later than March 15, 2025**, shall be given the opportunity to provide up to a one hundred and fifty words statement as an election profile that shall be printed and distributed through regular mail and posted online. CUPE Ontario will not be responsible for translating individual candidates’ election material. [Article 6(b) of the CUPE Ontario Constitution]. Please send materials to Yolanda McClean via elections@cupe.on.ca. You can [click here](#) to see the available positions for this year's convention.



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Local Assistance Form

Local Unions that meet certain criteria, including locals having less than 100 full-time members, locals north of the French River, or locals that are currently on strike, may apply to receive a travel and registration fee subsidy.

If you believe your local may meet these criteria, and if your local requires a subsidy to attend Convention, [please click here to complete the Local Assistance Form](#) prior to March 31, 2025.

Hotel Accommodations

All delegate accommodations are to be made through W.E. Union Travel before April 23, 2025, at 1-888-676-7747 or reserved online at

<https://wetravel.eventsair.com/cupe-on-division-convention-may-2025/onlinebookings>

Reservations can be made starting February 1, 2025, at 10:00 a.m.

Sheraton Centre Toronto \$292.00/night

Plus, applicable taxes & fees

Cut-off Date: April 24, 2025

Please note: Rooms can be cancelled without penalty until May 13th, regardless of the arrival date. After this date, a one-night charge will apply.

Accessibility at our Convention

CUPE Ontario strives to ensure that persons with disabilities have equal access to our conferences and events in a manner that fully respects their dignity and independence. Wherever possible, our services are provided to persons with disabilities and others in an integrated fashion – unless an alternate measure is necessary in order to enable a person with a disability to obtain, use, or benefit from our services. Please be mindful that there is a distance to travel from one room to another, and note that the floors are carpeted, which may create some challenges in maneuvering when using a manual wheelchair.

[Please click here to submit an Access Request Form](#) prior to April 30, 2025.

A representative will be in touch with you prior to Convention to ensure that suitable arrangements have been made. Some examples of services that are available are: ASL Interpretation, French translation, large print, electronic materials, etc. An Accessibility Liaison will be available to assist you during our event. Please contact Winnie Lau for more information at wlau@cupe.on.ca.

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Convention Awards: Closing date for nominations: April 30th

Sisters in Solidarity Award



CUPE Ontario's Women's Committee is accepting nominations for the Sisters In Solidarity Award. This award was created to recognise the contributions of women in CUPE Ontario. The award seeks to honour and publicly celebrate a CUPE sister, group of sisters, or a women's committee within a Local or District Council who has done outstanding work on women's issues in the Union, and whose leadership and activism have demonstrated a deep commitment to equity and social justice by breaking down barriers and increasing women's participation. Please find the nomination form here:

[The CUPE Ontario Sisters in Solidarity Award Nomination Form.](#)

Health and Safety Award

Do you know a member who has made significant contributions on behalf of CUPE members in the area of Health and Safety? CUPE Ontario's Health and Safety Committee is accepting nominations for their Health and Safety Award. Please find the nomination form here:

[The CUPE Ontario Health and Safety Award Nomination Form.](#)



Injured Workers Advocacy Award

Do you know a member who has made a significant contribution on behalf of injured workers? CUPE Ontario's Injured Workers Advocacy Committee wants to hear from you for their Injured Workers Advocacy Award. Please find the nomination form here:

[CUPE Ontario Injured Workers Advocacy Award Nomination Form](#)



Racial Justice Award



The Racial Justice (Livingstone Holder, Mervis White and Muriel Collins) Award recognizes the contributions of CUPE members for enacting racial justice in our union. The award honours a CUPE member within a Local or District Council who has demonstrated leadership in promoting the engagement of racialized workers in all levels of CUPE activity, and in working to remove barriers to full participation in all levels of CUPE activity. CUPE Ontario's Racial Justice Committee is accepting nominations for the Racial Justice (Livingstone Holder, Mervis White and Muriel Collins) Award. Please find the nomination form here:

[Racial Justice Award Nomination Form.](#)

Pink Triangle Advocacy Award

Do you know members who have done important and essential work to build pride on 2SLGBTQIA+ issues in the Union, and whose leadership and activism has shown commitment to social justice and equity by increasing 2SLGBTQIA+ members' participation in the Union? CUPE Ontario's Pink Triangle Committee wants to hear from you for their Pink Triangle Advocacy Award. Please find the nomination form here:

[Pink Triangle Advocacy Award Nomination Form](#)





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The 61st Annual CUPE Ontario Convention, is fast approaching! Please note this year's Convention is happening May 28th to May 31st, 2025. Sector Caucuses will be held on May 27, 2025.

This message is intended to provide friendly notice on the deadlines and timelines for Per Capita payments as it is related to the eligibility to receive credentials for Convention.

Payment up to and including October / November / December 2024 Per Capita Tax to CUPE Ontario must be received in order to receive the Locals registration credentials for the CUPE Ontario Convention, if your Local plans to attend.

To be entitled to representation at Convention, each Local's Per Capita Tax payments must be paid on its total membership up to and including March 31st of the year in which the Convention is held. **Payment must be received prior to the commencement of Convention in order for Delegates to be able to attend the Convention.**

Article 6.7 of the CUPE National Constitution provides that no organization, in arrears two (2) or more months with per capita tax payments to the national union, will be allowed representation at Convention. Please ensure that the CUPE National per capita tax payments for your local are up to date.

If you have any questions regarding CUPE National dues, please call the CUPE National Per Capita line at 1-800-363-2873. Please note that this number is for CUPE National per capita inquiries only.

In Solidarity,

A handwritten signature in black ink that reads "Y McClean". The signature is written in a cursive, flowing style.

Yolanda McClean
Secretary-Treasurer



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Childcare at Convention

CUPE Ontario wants our members to be able to attend all events that we hold during the year. Many CUPE members are parents who need childcare to attend union events.

CUPE Ontario offers the option of on-site childcare at Convention, or access to childcare subsidy for members who choose to leave their children at home.

Qualified, unionized childcare workers provide an age-appropriate program for children under the age of ten, with snacks and lunch provided each day.

Please find the application form here: [On-Site Convention Childcare Application Form](#).

Youth Camp at Convention

CUPE Ontario is offering an exciting program for youth ages 10 to 14. This program will take youth on a learning journey about unions with lots of fun things built in. The curriculum will touch on labour history, benefits to workers and society as a result of unions, the social and economic contributions of unions and the place of unions in today's society.

This will also be the chance for these budding activists to learn about CUPE's structure and why the work you do in your Local and at Conventions is so important.

Please locate the application form here: [Convention Youth Camp Application Form](#).

Please submit requests prior to the April 30, 2025, deadline.



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Important Events and Deadlines

Per capita paid up to receive credentials	December 31
Election Material deadline [per Article 6(b) of the CUPE Ontario Constitution] (CUPE Ontario will print and distribute flyers for those running for an elected position at Convention)	March 14
Convention Committee names must be submitted	March 15
Local Assistance Form submission deadline	March 31
Resolutions / Constitutional Amendments deadline	April 10
Access Request Form deadline (Note: You must complete this form if you require ASL Interpretation at Convention)	April 30
On-site Child Care Forms deadline (ages: Infant to 9 years)	April 30
Youth Camp Registration Forms deadline (ages: 10 to 14)	April 30
Convention Awards (Sisters in Solidarity, H&S, IWAC, Racial Justice, Pink Triangle) deadline	April 30
Date local union shall have paid per capita tax on its total membership up to and including March 31 in order to be seated	Prior to Convention
Family / Dependent Care Subsidy Form deadline	Post Convention

We're here to help with any questions you might have!

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Please check our website regularly for important convention updates:
www.cupe.on.ca