



2025 Convention Call

CUPE Ontario School Board Council of Unions 8th Annual Convention

March 18th to March 22nd, 2025

FIRST CALL

In accordance with Article 15 of the OSBCU Bylaws, you are hereby notified that the 8th Annual Convention of the Council will convene in person at 6 p.m. Tuesday March 18, 2025, and will conclude Saturday March 22, 2025 at the The Westin Ottawa.

Information sessions for OMERS and the Education Workers' Benefit Trust will be held on March 18, 2025.

Representation at Convention

Affiliated Locals are entitled to the following representation (Article 4.1.01)

Basis of Representation	Maximum Number of Delegates
1 to 100 members	Two delegates
101 to 200 members	Three delegates
201 to 300 members	Four delegates
301 to 400 members	Five delegates
401 to 500 members	Six delegates
501 to 600 members	Seven delegates
601 to 700 members	Eight delegates
701 to 850 members	Nine delegates
851 to 1000 members	Ten delegates

Add one delegate for each additional 500 members or major portion thereof. (Article 4.1.02)

Local unions sending one or more delegates who identify as a member of an equity seeking group (Racialized Workers, 2SLGBTQ+ Workers, Workers with Disabilities, Women Workers, Young Workers, Francophone and Indigenous Workers) shall be entitled to one (1) additional delegate. (Article 4.1.04)

To be entitled to representation at Convention, a Local Affiliated Union shall have paid per capita tax up to and including **December 31st, 2024** (Article 4.1.08). Such payment must be received by **February 10, 2025**.

Additionally, Article 6.7 of the National Constitution provides that no organization in arrears two (2) or more months with per capita tax payments to the National Union will be allowed representation at Convention.

The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention.

Alternate Delegates

An affiliated Local Union may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend session of the Convention, and shall be entitled to voice, but no vote except in the absence of a duly elected delegate. (Article 4.1.03 a & b)

Basis of Representation	Maximum Number of Alternates
75 members or less	One alternate
76 members to 500 members	Two alternates
501 to 1000 members	Three alternates
1001 members or more	Four alternates

Registration Fees:	
*On-line registration will be closed 5 business days prior to the convention	
Credential Type	Fee on or before March 18, 2025
Delegate	\$450.00
Alternate	\$450.00
Guest	\$450.00
*No refunds or cancellations will be available after March 10, 2025 *Full payment must be received by March 18, 2025, otherwise a late fee of \$100 will be applied to each delegate.	

Credentials information will be emailed in February.

Resolutions and Bylaw Amendments

All resolutions and bylaw amendments to be considered at a Convention must be submitted by an Affiliated Local Union, or Executive Board or Committee thereof to the office of the Secretary-Treasurer at info@osbcu.ca, and **must not exceed 200 words in total**.

December 18, 2024 is the deadline for receiving resolutions and bylaw amendments.

All resolutions and bylaw amendments must be submitted on the OSBCU forms and signed by the Presiding Officer and Secretary of such affiliate. Please address resolution and bylaw amendments to the Secretary-Treasurer at info@osbcu.ca, ensuring that all originals are forwarded to the OSBCU office immediately thereafter. Please note that documents sent to any other email address will not be considered for submission.

Convention Committees

One of the most important contributions to an efficient Convention is the work carried out by the four Convention committees. You must be a registered delegate to Convention in order to serve on these committees. These committees require you to attend pre-Convention meetings.

Committee Name	Meeting Dates	Number of Members needed
Bylaws	January 23 & 24, 2025	3 (one must be francophone)
Resolutions	January 23 & 24, 2025	3 (one must be francophone)
Ways & Means	January 23 & 24, 2025	2
Credentials	March 17, 2025	2

Details of the duties and tasks accompany this call.

As outlined, there are a limited number of members per committee. If you wish to serve on a committee, please complete the attached application and submit it to the OSBCU Office addressed to Liv Tyler at info@osbcu.ca **no later than 4 p.m. December 6th, 2024**. Please note that applications sent to any other email address will not be considered.

Elections

As per Article 10.1.01 and 10.1.04 of the OSBCU Bylaws, the following elections will take place during the 2025 OSBCU Convention:

Position	Election Forum
Health & Safety Representative	By-election, term ending in 2027 / Elected at large by the voting Accredited Delegates
Trustee (3 year)	Elected at large by the voting Accredited Delegates
Area 6 Mobilization Officer	By-election, term ending in 2027 / Elected by the eligible voting Accredited Delegates at the Area Caucus

Any member who has declared election to any position, and makes it known in writing to the Secretary Treasurer **no later than February 2, 2025**, shall be given the opportunity to provide a one page, black and white election letter or flyer. A copy of the materials will be sent to all locals in advance of the convention. Every effort should be made for election materials to be bilingual. Members are responsible for their own translation costs. Election materials can be submitted to the OSBCU Office addressed to Liv Tyler at info@osbcu.ca.

Convention Forms

Local Assistance Form

Local unions that meet certain criteria, including locals having less than 100 full time members, locals north of the French River, or locals that are currently on strike, may apply to receive a travel and a registration fee subsidy.

If you believe your local may meet these criteria, and if your local requires a subsidy to attend Convention, please complete the Local Assistance Form and submit to Yolanda McClean via Winnie Lau at wlau@cupe.on.ca no later **February 14, 2025**.

Accessibility at our Convention

Through CUPE Ontario, OSBCU strives to ensure that persons with disabilities have equal access to our conferences and events in a manner that fully respects their dignity and independence. Wherever possible, our services are provided to persons with disabilities and others in an integrated fashion – unless an alternate measure is necessary in order to enable a person with a disability to obtain, use, or benefit from our services.

If you require ASL interpretation or any other accessibility accommodations, please submit your request by filling out the access request form by **February 14, 2025**.

The link to the access request form can be found here: <https://cupe.on.ca/access-request-form/>

On Site Child Care

Through CUPE Ontario, OSBCU provides an on-site childcare service for delegates. This service is provided by licensed Early Childhood Educators. On-site childcare is based on sufficient requests being received. Please submit your request by filling out the childcare request form by **February 14, 2025**.

The link to the childcare request form can be found here: <https://cupe.on.ca/cupe-ontario-on-site-child-care-registration/>

Important Events and Deadlines

Convention Committee names must be submitted	December 6, 2024
Bylaw amendments & resolutions deadline	December 18, 2024
Per Capita paid up to receive credentials	December 31, 2024
Per Capita payment due	February 10, 2025
Election material deadline	February 2, 2025
Access Request Form	February 14, 2025
Onsite Childcare Request Form	February 14, 2025
Local subsidy deadline	February 14, 2025
Deadline for online registration (5 business days prior to the conference)	March 10, 2025 – 11:59pm