# 2015 Convention Call

**1ST CALL**

## CUPE ONTARIO
## 52ND ANNUAL CONVENTION
## MAY 27 to 30, 2015
### (SECTORAL CAUCUSES ON MAY 26)

***CREDENTIALS TO FOLLOW***

In accordance with Article 4 of the Constitution, you are hereby notified that the 52nd Annual Convention of this Division will convene at the Toronto Sheraton Centre at **9:00 a.m. Wednesday, May 27th, and will conclude on Saturday, May 30th, 2015. Sectoral Caucuses will be held on May 26, 2015.**

## Representation at Convention

| Basis of Representation | Maximum number of Delegates |
|---|---|
| 1 to 100 members | Two delegates |
| 101 to 200 members | Three delegates |
| 201 to 300 members | Four delegates |
| 301 to 400 members | Five delegates |
| 401 to 500 members | Six delegates |
| 501 to 600 members | Seven delegates |
| 601 to 700 members | Eight delegates |
| 701 to 850 members | Nine delegates |
| 851 to 1000 members | Ten delegates |

and one additional delegate for each additional 500 memberships or major portion thereof.

For each affiliated District Council the basis for representation shall be two delegates. For each affiliated Council of Unions, the basis for representation shall be one delegate. Representatives from District Councils or Councils of Unions must hold membership in an affiliated Local Union.

To be entitled to representation at Convention, a Local Union shall have paid per capita tax on its total membership up to and including March 31st of the year in which the Convention is held. **Such payment must be received by April 30th**. Any local that has not paid up its per capita by this date will be subject to the convention late fee for all delegates being seated. [Article 4(d)2.b)] of the CUPE Ontario Constitution.

Additionally, Article 6.7 of the National Constitution provides that no organization, in arrears two (2) or more months with per capita tax payments to the National Union, will be allowed representation at a Division Convention.

The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention. A District Council or Council of Unions shall have paid its annual affiliation fee by **April 30th.** [Article 4(d)2.c) & d)] of the CUPE Ontario Constitution.

This is a Scent and Latex-free event. Please refrain from using scented or latex products at Convention.

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## Alternate Delegates

An affiliated Local Union, District Council or Council of Unions may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend sessions of the Convention, shall be entitled to voice but no vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded vote. [Article 4(e)1] of the CUPE Ontario Constitution.

| Basis of Representation | Maximum number of Alternates |
|---|---|
| 75 members or less | One alternate |
| 76 to 500 members | Two alternates |
| 501 to 1000 members | Three alternates |
| 1001 members or more | Four alternates |

For District Councils or Councils of Unions, the basis for representation shall be one alternate per affiliated Council. Representation from District Councils or Councils of Unions must hold membership in an affiliated local union. [Article 4(e)2] of the CUPE Ontario Constitution.

## Registration Fees

| Credential Type | Fee if on or before April 30th | Fee after April 30th |
|---|---|---|
| Delegate | $350.00 | $425.00 |
| Alternate | $350.00 | $425.00 |
| Guest | $350.00 | $350.00 |

Please make cheques payable to CUPE Ontario and mail to the Secretary Treasurer at:
80 Commerce Valley Drive East, Suite 1, Markham, Ontario, L3T 0B2

Credentials will be mailed out in February. Original Credentials **must** accompany cheque.
We do not accept faxed Credentials.

## Resolutions and Constitutional Amendments

All resolutions to be considered at a Convention must be submitted by a Local Union or District Council, or by the Executive Board of the Division, or committee thereof, so that they are in the office of the Secretary-Treasurer no later than **Forty-Eight (48) Days** prior to the Convention, and **must not exceed 200 words in total**.

**April 9, 2015** is the deadline for receiving Resolutions and Constitutional Amendments.

All resolutions must be submitted under the letterhead of the affiliate submitting same, and signed by the Presiding Officer and Secretary of such affiliate [Article 4(h)]. Please address resolutions to Candace Rennick via email to Sue Jeffrey at **sjeffrey@cupe.on.ca**, or fax to 905-739-9740, ensuring that all originals are forwarded to the Division Office immediately thereafter.

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## Convention Committees

One of the most important contributions to an efficient Convention is the work carried out by the five Convention committees. You must be a registered delegate to Convention in order to serve on most of these committees. Some committees require you to attend pre-Convention meetings.*

| Committee Name | Meeting Location | Requirements | No. of Members |
|---|---|---|---|
| Constitutions* | April 20-21, CUPE Ontario Office | Registered delegate | 5 |
| Resolutions* | April 23-24, CUPE Ontario Office | Registered delegate | 7 |
| Ways & Means* | April 27-29, CUPE Ontario Office | Registered delegate | 3 |
| Credentials* | Monday, May 25, Sheraton Centre | Registered delegate | 15 |
| Distribution | Wednesday, May 27, Sheraton Centre | Registered delegates/alternates | 20 – 30 |

***For a detailed description of the duties and tasks for each committee, visit www.cupe.on.ca**

As outlined, there are a limited number of members per committee. If you wish to serve on a Convention committee, contact your local and ask that your name be submitted to the CUPE Ontario Office addressed to Candace Rennick via Stephanie Malinsky at smalinsky@cupe.on.ca **no later than March 1st**.

The Division will be responsible for payment of expenses for the pre-Convention meetings, i.e. per diem ($70 full day; $35 half day), hotel accommodation, lost time and any necessary travel.

## Elections

Any member who has declared for election to any position, and makes it known in writing to the Secretary-Treasurer **no later than March 13th,** shall be given the opportunity to provide up to a one hundred and fifty word statement as an election profile that shall be printed and distributed through regular mail and posted on-line. CUPE Ontario will not be responsible for translating individual candidates' election material. [Article 6(b)]

## Local Assistance Form

Local Unions that meet certain criteria, including locals having less than 100 full-time members, locals North of the French River, or locals that are currently on strike, may apply to receive a travel and registration fee subsidy. Details and eligibility requirements are available on-line at www.cupe.on.ca.

If you believe your local may meet these criteria, and if your local requires a subsidy to attend convention, please complete the Local Assistance Form and submit to Candace Rennick via Kerry Davenport at kdavenport@cupe.on.ca **no later than March 31st**.

## Hotel Accommodations

**Toronto Sheraton Centre $189.00 plus applicable taxes (cut-off May 3rd)**
All delegate accommodations are to be made through W. E. Travel before May 3rd at 1-888-676-7747 or reserve on-line at cupe.on.ca/Convention2015 starting February 1st.

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## On-Site Child Care

CUPE Ontario wants our members to be able to attend all events that we hold during the year. Many CUPE members are parents who need child care to attend union events.

CUPE Ontario offers both a child care subsidy for members who choose to leave their children at home and onsite child care at convention.

Qualified, unionized child care workers provide an age appropriate program for children under the age of ten. Snacks and lunch are provided each day.

## Youth Camp

CUPE Ontario is offering a very exciting program for youth ages 10 to 14. This program will take youth on a learning journey about unions with lots of fun things built in. The curriculum will touch on labour history, benefits to workers and society as a result of unions, the social and economic contributions of unions and the place of unions in today's society.

This will also be the chance for these budding activists to learn about CUPE's structure and why the work you do in your Local and at Conventions is so important.

Please submit your On-Site Child Care and/or Youth Camp forms to Candace Rennick via Stephanie Malinsky at smalinsky@cupe.on.ca. **Please complete and return forms no later than April 30th.**

## Important Events and Deadlines

| | |
|---|---|
| Per capita paid up to receive credentials | December 31 |
| Convention Committee names must be submitted | March 1 |
| Election Material deadline [per Article 6(b)]<br>(CUPE Ontario will print and distribute flyers for those running for an elected position at Convention) | March 13 |
| Resolutions / Constitutional Amendments deadline | April 9 |
| Hotel Reservations deadline | May 3 |
| Local Assistance form submission deadline | March 31 |
| Convention Awards (Sisters in Solidarity, H&S, IWAC) deadline | April 24 |
| Per Capita payment (late registration fee will apply after this date) | April 30 |
| Early-Bird Credentials deadline | April 30 |
| Access Request form deadline<br>(Note: You must complete this form if you require ASL Interpretation or Real Time Captioning at Convention) | April 30 |
| On-Site Child Care form deadline (ages: infant – 9 years) | April 30 |
| Youth Camp Registration form deadline (ages: 10 years – 14 years) | April 30 |
| Family / Dependent Care Subsidy form deadline | Post Convention |

**Convention forms are available at www.cupe.on.ca or by calling 905-739-9739** cope 343

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