

# 2014 Convention Call

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In accordance with Article 4 of the Constitution, you are hereby notified that the 51<sup>st</sup> Annual Convention of this Division will convene at the Caesars Windsor Hotel at **9:00 a.m. Wednesday, May 28<sup>th</sup>, and will conclude on Saturday, May 31<sup>st</sup>, 2014.**

## Representation at Convention

Basis of Representation	Maximum number of Delegates
1 to 100 members	Two delegates
101 to 200 members	Three delegates
201 to 300 members	Four delegates
301 to 400 members	Five delegates
401 to 500 members	Six delegates
501 to 600 members	Seven delegates
601 to 700 members	Eight delegates
701 to 850 members	Nine delegates
851 to 1000 members	Ten delegates

and one additional delegate for each additional 500 memberships or major portion thereof.

For each affiliated District Council the basis for representation shall be two delegates. For each affiliated Council of Unions, the basis for representation shall be one delegate. Representatives from District Councils or Councils of Unions must hold membership in an affiliated Local Union.

To be entitled to representation at Convention, a Local Union shall have paid per capita tax on its total membership up to and including March 31<sup>st</sup> of the year in which the Convention is held. **Such payment must be received by April 30<sup>th</sup>**. Any local that has not paid up its per capita by this date will be subject to the convention late fee for all delegates being seated. [Article 4(d)2.b)]

Additionally, Article 6.7 of the National Constitution provides that no organization, in arrears two (2) or more months with per capita tax payments to the National Union, will be allowed representation at a Division Convention.

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The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention. A District Council or Council of Unions shall have paid its annual affiliation fee by **April 30<sup>th</sup>**. [Article 4(d)2.c) & d)]

## Alternate Delegates

An affiliated Local Union, District Council or Council of Unions may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend sessions of the Convention, shall be entitled to voice but no vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded vote. [Article 4(e)1]

Basis of Representation	Maximum number of Alternates
75 members or less	One alternate
76 to 500 members	Two alternates
501 to 1000 members	Three alternates
1001 members or more	Four alternates

For District Councils or Councils of Unions, the basis for representation shall be one alternate per affiliated Council. Representation from District Councils or Councils of Unions must hold membership in an affiliated local union. [Article 4(e)2]

## Registration Fees

Credential Type	Fee if on or before April 30 <sup>th</sup>	Fee after April 30 <sup>th</sup>
Delegate	\$350.00	\$425.00
Alternate	\$350.00	\$425.00
Guest	\$350.00	\$350.00

Please make cheques payable to CUPE Ontario and mail to:  
80 Commerce Valley Drive East, Suite 1, Markham, Ontario, L3T 0B2

Credentials will be mailed out in February. Original Credentials **must** accompany cheque. We do not accept faxed Credentials.

## Resolutions and Constitutional Amendments

All resolutions to be considered at a Convention must be submitted by a Local Union or District Council, or by the Executive Board of the Division, or committee thereof, so that they are in the office of the Secretary-Treasurer no later than **Forty-Eight (48) Days** prior to the Convention, and **must not exceed 200 words in total**.

April 10, 2014 is the deadline for receiving Resolutions and Constitutional Amendments.

All resolutions must be submitted under the letterhead of the affiliate submitting same, and signed by the Presiding Officer and Secretary of such affiliate [Article 4(h)]. Please email resolutions to **sjeffrey@cupe.on.ca**, or fax to 905-739-9740, ensuring that all originals are forwarded to the Division Office immediately thereafter.

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## Convention Committees

One of the most important contributions to an efficient Convention is the work carried out by the five Convention committees. You must be a registered delegate to Convention in order to serve on most of these committees. Some committees require you to attend pre-Convention meetings.\*

Committee Name	Meeting Location	Requirements	No. of Members
Resolutions*	April 22-23, CUPE Ontario Office	Registered delegate	7
Constitutions*	April 24-25, CUPE Ontario Office	Registered delegate	5
Ways & Means*	April 28-30, CUPE Ontario Office	Registered delegate	3
Credentials*	Monday, May 26, Caesars Windsor	Registered delegate	15
Distribution	Wednesday, May 28, Caesars Windsor	Registered delegates/alternates	20 - 30

\*For a detailed description of the duties and tasks for each committee, visit [www.cupe.on.ca](http://www.cupe.on.ca)

As outlined, there are a limited number of members per committee. If you wish to serve on a Convention committee, contact your local and ask that your name be submitted to the Division Office to the attention of Stephanie Malinsky ([smalinsky@cupe.on.ca](mailto:smalinsky@cupe.on.ca)) **no later than March 1<sup>st</sup>**. The Division will be responsible for payment of expenses for the pre-Convention meetings, i.e. per diem (\$70 full day; \$35 half day), hotel accommodation, lost time and any necessary travel.

## Elections

Any member who has declared for election to any position, and makes it known in writing to the Secretary-Treasurer no later than March 14, 2014, shall be given the opportunity to provide up to a one hundred and fifty word statement as an election profile that shall be printed in black & white and distributed through regular mail and posted on-line. CUPE Ontario will not be responsible for translating individual candidates' election material. [Article 6(b)]

## Local Assistance Form

Local Unions that meet certain criteria, including locals having less than 100 full-time members, locals North of the French River, or locals that are currently on strike, may apply to receive a travel and registration fee subsidy. Details and eligibility requirements are available on-line at [www.cupe.on.ca](http://www.cupe.on.ca).

If you believe your local may meet these criteria, and if your local requires a subsidy to attend convention, please complete the Local Assistance Form, available at [www.cupe.on.ca](http://www.cupe.on.ca), **no later than April 30<sup>th</sup>**, or contact Kerry Davenport at [kdavenport@cupe.on.ca](mailto:kdavenport@cupe.on.ca) or 905-739-9739.

## Hotel Accommodations (plus applicable taxes)

**Caesars Windsor \$175.00 (cut-off May 4<sup>th</sup>, 2014)**

All delegate accommodations are to be made through W. E. Travel before May 4, 2014 at 1-888-676-7747 or reserve on-line at [cupe.on.ca/Convention2014](http://cupe.on.ca/Convention2014) starting February 1<sup>st</sup>.

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## On-Site Child Care

CUPE Ontario wants our members to be able to attend all events that we hold during the year. Many CUPE members are parents who need child care to attend union events.

CUPE Ontario offers both a child care subsidy for members who choose to leave their children at home and onsite child care at convention.

Qualified, unionized child care workers provide an age appropriate program for children under the age of ten. Snacks and lunch are provided each day.

## Youth Camp

CUPE Ontario is offering a very exciting program for youth ages 10 to 14. This program will take youth on a learning journey about unions with lots of fun things built in. The curriculum will touch on labour history, benefits to workers and society as a result of unions, the social and economic contributions of unions and the place of unions in today's society.

This will also be the chance for these budding activists to learn about CUPE's structure and why the work you do in your Local and at Conventions is so important.

On-Site Child Care and Youth Camp forms are available at [www.cupe.on.ca](http://www.cupe.on.ca), or by contacting Stephanie Malinsky at [smalinsky@cupe.on.ca](mailto:smalinsky@cupe.on.ca) or at 905-739-9739. **Please complete and return forms no later than April 30<sup>th</sup>.**

## Important Events and Deadlines

Important Events	Deadline
Convention Committee names must be submitted	March 1
Resolutions / Constitutional Amendments deadline	April 10
Election Material deadline [per Article 6(b)] (CUPE Ontario will print and distribute flyers for those running for an elected position at Convention)	March 14
Per Capita payment (late registration fee will apply after this date)	March 31
Hotel Reservations deadline	May 4
Convention Awards (Sisters in Solidarity, H&S, IWAC)	April 24
Early-Bird Credentials deadline	April 30
Local Assistance form submission deadline	April 30
Access Request form deadline (Note: You must complete this form if you require ASL Interpretation or Real Time Captioning at Convention)	April 30
On-Site Child Care form deadline (ages: infant – 9 years)	April 30
Youth Camp Registration form deadline (ages: 10 years – 14 years)	April 30
Family / Dependent Care Subsidy form deadline	Post Convention

**Convention forms are available at [www.cupe.on.ca](http://www.cupe.on.ca) or by calling 905-739-9739**

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