

FIRST CALL



**50 YEARS OF
BUILDING
A BETTER
ONTARIO**

50th Annual
CUPE Ontario Convention

Toronto Sheraton Centre

Credentials will be mailed in Early February

New Time:

Starts at 9AM

Wednesday, May 29 - Saturday June 1, 2013

In accordance with Article 4 of the Constitution, you are hereby notified that the 50th Annual Convention of this Division will convene at the Toronto Sheraton Centre at **9:00 a.m. Wednesday, May 29th**, and will conclude on Saturday, June 1st, 2013.

Important Events and Deadlines

Important Events	Deadline
Convention Committee names must be submitted	March 1
Resolutions / Constitutional Amendments deadline	March 15
Election Material deadline [per Article 6(b)] (CUPE Ontario will print and distribute flyers for those running for an elected position at Convention)	March 15
Per Capita payment (late registration fee will apply after this date)	March 31
Hotel Reservations deadline	April 30
Early-Bird Credentials deadline	April 30
Small Local Subsidy form submission deadline	April 30
Access Request form deadline* (*Note: You must fill this form if you require ASL Interpretation or Real Time Captioning at Convention)	April 30
On-Site Child Care form deadline (ages: infant – 9 years)	April 30
Youth Camp Registration form deadline (ages: 10 years – 14 years)	April 30
Family / Dependent Care Subsidy form deadline	Post Convention

Convention forms are available at cupe.on.ca/Convention2013 or by calling 905-739-9739.

Representation at Convention

Basis of Representation	Maximum number of Delegates
1 to 100 members	Two delegates
101 to 200 members	Three delegates
201 to 300 members	Four delegates
301 to 400 members	Five delegates
401 to 500 members	Six delegates
501 to 600 members	Seven delegates
601 to 700 members	Eight delegates
701 to 850 members	Nine delegates
851 to 1000 members	Ten delegates

and one additional delegate for each additional 500 memberships or major portion thereof.

For each affiliated District Council the basis for representation shall be two delegates. For each affiliated Council of Unions, the basis for representation shall be one delegate. Representatives from District Councils or Councils of Unions must hold membership in an affiliated Local Union.

To be entitled to representation at Convention, a Local Union shall have paid per capita tax on its total membership up to and including March 31st of the year in which the Convention is held. **Such payment must be received by April 30th**. Any local that has not paid up its per capita by this date will be subject to the convention late fee for all delegates being seated. [Article 4(d)2.b)]

This is a Scent and Latex-free event. Please refrain from using scented or latex products at Convention.

Additionally, Article 6.7 of the National Constitution provides that no organization, in arrears two (2) or more months with per capita tax payments to the National Union, will be allowed representation at a Division Convention.

The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention. A District Council or Council of Unions shall have paid its annual affiliation fee by **April 30th**. [Article 4(d)2.c) & d)]

Alternate Delegates

An affiliated Local Union, District Council or Council of Unions may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend sessions of the Convention, shall be entitled to voice but no vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded vote. [Article 4(e)1]

Basis of Representation	Maximum number of Alternates
75 members or less	One alternate
76 to 500 members	Two alternates
501 to 1000 members	Three alternates
1001 members or more	Four alternates

For District Councils or Councils of Unions, the basis for representation shall be one alternate per affiliated Council. Representation from District Councils or Councils of Unions must hold membership in an affiliated local union. [Article 4(e)2]

Registration Fees *

Credential Type	Fee if on or before April 30 th	Fee if after April 30 th
Delegate	\$350.00	\$425.00
Alternate	\$350.00	\$425.00
Guest	\$200.00	\$200.00

* Note: Credentials will be mailed to locals in February.

CUPE Ontario is celebrating the Year of the New and Young Worker in 2013. New and Young Workers are the future of our union movement, and their input and involvement is crucial to building a strong union for future generations.

When selecting Delegates and Alternates from your local, we encourage you to consider reaching out to New and Young Workers to attend this convention.

Convention Committees

One of the most important contributions to an efficient Convention is the work carried out by the five Convention committees. You must be a registered delegate to Convention in order to serve on most of these committees. Some committees require you to attend pre-Convention meetings.*

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Committee Name	Meeting Location	Requirements	# of Members
Resolutions	April 1 - 2, CUPE Ontario Office	Registered delegate	7
Constitutions	April 3 - 4, CUPE Ontario Office	Registered delegate	5
Ways & Means	TBC, CUPE Ontario Office	Registered delegate	3
Credentials	Tuesday, May 28, Sheraton Centre	Registered delegate	15
Distribution	Wednesday, May 29, Sheraton Centre	Registered delegates/alternates	20 - 30

*For a detailed description of the duties and tasks for each committee, visit cupe.on.ca/Convention2013

As outlined, there are a limited number of members per committee. If you wish to serve on a Convention committee, contact your local and ask that your name is submitted to the Division Office to the attention of Stephanie Malinsky (smalinsky@cupe.on.ca) **no later than March 1st**. The Division will be responsible for payment of expenses for the pre-Convention meetings, i.e. per diem (\$70 full day; \$35 half day), hotel accommodation, lost time and any necessary travel.

Resolutions and Constitutional Amendments

All resolutions to be considered at a Convention must be submitted by a Local Union or District Council, or by the Executive Board of the Division, or committee thereof, so that they are in the office of the Secretary-Treasurer no later than **Seventy-Five (75) Days** prior to the Convention, and **must not exceed 200 words in total**.

March 15, 2013 is the deadline for receiving Resolutions and Constitutional Amendments.

All resolutions must be submitted under the letterhead of the affiliate submitting same, and signed by the Presiding Officer and Secretary of such affiliate. [Article 4(h)] Please email resolutions to sjeffrey@cupe.on.ca, or fax to 905-739-9740, ensuring that all originals are forwarded to the Division Office immediately thereafter.

Hotel Accommodations (plus applicable taxes)

Toronto Sheraton Centre \$189.00

All delegate accommodations are to be made through W. E. Travel before April 30th at 1-888-676-7747 or reserve on-line at cupe.on.ca/Convention2013 starting February 1st.

Small Local Subsidy

Local Unions having less than one hundred (100) full-time members or equivalent may make application to the Executive Board for transportation and registration fee subsidization to assist in their sending of a delegate to the Division Convention. [Article 4(d)2.e]

If you are from a small local and require a subsidy to attend convention, please complete the Small Local Subsidy Form, available at cupe.on.ca/Convention2013 and contact Kerry Davenport at kdavenport@cupe.on.ca or by calling 905-739-9739.

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