



**May 23 to 26, 2012**  
**CUPE ONTARIO**  
**CONVENTION**  
**Caesars Windsor**

# Convention Call

CREDENTIALS TO FOLLOW

**In accordance with Article 4 of the Constitution, you are hereby notified that the 49<sup>th</sup> Annual Convention of this Division will convene at the Caesars Windsor Hotel at 6:00 p.m. Wednesday, May 23<sup>rd</sup>, and will conclude at 4:00 p.m. on Saturday, May 26<sup>th</sup>, 2012.**

## REPRESENTATION

At all Conventions of this Division, the basis of representation from affiliated organizations shall be from Local Unions paying per capita tax on:

1 to 100 members	• TWO delegates	501 to 600	• SEVEN delegates
101 to 200	• THREE delegates	601 to 700	• EIGHT delegates
201 to 300	• FOUR delegates	701 to 850	• NINE delegates
301 to 400	• FIVE delegates	851 to 1000	• TEN delegates
401 to 500	• SIX delegates		

and one additional delegate for each additional 500 memberships or major portion thereof. [Article 4(d)1]

From District Councils the basis for representation shall be two delegates per affiliated Council. For Councils of Unions, the basis for representation shall be one delegate per affiliated Council of Unions. Representatives from District Councils or Councils of Unions must hold membership in an affiliated Local Union. [Article 4(d)2.a]

To be entitled to representation in Convention, a Local Union shall have paid per capita tax on its total membership up to and including March 31<sup>st</sup> of the year in which the Convention is held. **Such payment must be received by April 30<sup>th</sup>**. Any local that has not paid up its per capita by this date will be subject to the convention late fee for all delegates being seated. [Article 4(d)2.b]

The membership upon which the per capita payment for the last quarter of the calendar year preceding Convention is made shall be used for the purpose of determining delegate representation at Convention. A District Council or Council of Unions shall have paid its annual affiliation fee by **April 30<sup>th</sup>**. [Article 4(d)2.c & d]

### Small Locals Subsidy

Local Unions having less than one hundred (100) full-time members or equivalent (as determined in accordance with the formula set out in Article 9(a) for the payment of per capita tax on part time members) may make application to the Executive Board for transportation and registration fee subsidization to assist in their sending of a delegate to the Division Convention, and the Executive Board is empowered to act thereon [Article 4(d)2.e)].

### Compliance with National Constitution

Article 6.7 of the National Constitution provides that no organization, in arrears two (2) or more months with per capita tax payments to the National Union, will be allowed representation at a Division Convention.

### Alternate Delegates

An affiliated Local Union, District Council or Council of Unions may elect alternate delegates to attend annual Conventions. An alternate delegate shall be entitled to attend sessions of the Convention, shall be entitled to voice but no vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded vote. [Article 4(e)1]

At all Conventions of this Division, the basis of alternate delegate representation from affiliated organizations shall be:

From Local Unions paying per capita tax on

<b>75 members or less</b>	• <b>ONE alternate</b>	<b>501 to 1000</b>	• <b>THREE alternates</b>
<b>76 to 500</b>	• <b>TWO alternates</b>	<b>1001 and up</b>	• <b>FOUR alternates</b>

From District Councils or Councils of Unions, the basis for representation shall be one alternate per affiliated Council. Representation from District Councils or Councils of Unions must hold membership in an affiliated local union. [Article 4(e)2].

### RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS

All resolutions to be considered at a Convention must be submitted by a Local Union or District Council, or by the Executive Board of the Division, or committee thereof, so that they are in the office of the Secretary-Treasurer no later than SEVENTY-FIVE (75) DAYS prior to the Convention, and **must not exceed 200 words in total**.

MARCH 9, 2012 is the deadline for receiving Resolutions and Constitutional Amendments.

All resolutions must be submitted under the letterhead of the affiliate submitting same, and signed by the Presiding Officer and Secretary of such affiliate. [Article 4(h)]

N.B. Please email resolutions to [sjeffrey@cupe.on.ca](mailto:sjeffrey@cupe.on.ca), or fax to 416-299-3480, ensuring that all originals are forwarded to the Division Office immediately thereafter.

## CONVENTION COMMITTEES

One of the most responsible and important contributions to an efficient Convention is the work carried out by the five Convention committees:

### **RESOLUTIONS • CONSTITUTIONS • WAYS & MEANS • CREDENTIALS • DISTRIBUTION**

To be eligible to serve on the Resolutions, Constitution, Ways & Means Committees and Credentials committees, you must be a **registered delegate** to the Convention. [Article 4(i)] You will be required to attend pre-Convention meetings as follows:

- Resolutions Committees • Mon & Tues, Apr 2 & 3, CUPE Ontario office**
- Constitutions Committee • Wed & Thurs, Apr 4 & 5, CUPE Ontario office**
- Ways & Means Committee • Tues to Fri, May 1 to 4 at CUPE Ontario office**
- Credentials Committee • Tues, May 22 at the Caesars Windsor**
- Distribution Committee • Wed, May 23 at the Caesars Windsor**

As per our CUPE Ontario Policy Manual adopted in 2010 by our Executive Board, the Resolutions committee will have a maximum of 7 members; Constitutions committee 5 members; Ways & Means committee 3 members; Credentials committee 15 members.

If you wish to serve on a Convention committee (meeting the above requirements), contact your local and ask that your name is submitted to the Division Office to the attention of Stephanie Malinsky ([smalinsky@cupe.on.ca](mailto:smalinsky@cupe.on.ca)) **no later than March 1<sup>st</sup>** so that selections may be made.

The Division will be responsible for payment of expenses for the pre-Convention meetings, i.e. per diem (\$60 full day; \$30 half day), hotel accommodation, lost time and any necessary travel.

### REGISTRATION FEES:

<b>DELEGATE CREDENTIAL</b>	<b>\$350.00</b>
<b>ALTERNATE CREDENTIAL</b>	<b>\$350.00</b>
<b>(AFTER APRIL 30<sup>TH</sup>)</b>	<b>\$425.00</b>
<b>GUEST</b>	<b>\$200.00</b>

Please make cheques payable to **CUPE Ontario** and mail to 305 Milner Ave., Suite 801, Scarborough, Ontario M1B 3V4

Original Credentials **MUST** accompany cheque. We do not accept faxed Credentials

### REGISTRATION AT CONVENTION:

Wednesday, May 23rd

2:00pm to 9:00 pm

## HOTEL ACCOMMODATIONS (plus applicable taxes)

<b>Caesars Windsor</b>	<b>\$175.00</b>
<b>Windsor Hilton</b>	<b>\$159.00</b>
<b>Radisson Windsor</b>	<b>\$145.00</b>

All delegate accommodations are to be made through W. E. Travel before April 30<sup>th</sup> at 1-888-676-7747 or reserve on-line at [www.cupe.on.ca](http://www.cupe.on.ca) starting February 1<sup>st</sup>

## IMPORTANT DATES

**Convention Committees – submit names by:** March 1

**Resolutions / Constitutional Amendments Deadline:** March 9

**Election Material Deadline** [per Article 6(b)] March 9

Any member running for an elected position will be given the opportunity to provide a candidate flyer to be printed and distributed through the Division mail and posted on our website, as long as this material is received by March 9

### **Per Capita:**

Locals must be paid up to this date in order to be seated at Convention March 31  
This payment must be received by April 30  
(late registration fee will apply after this date)

**Hotel Reservations Deadline:** April 30

**Early-Bird Credentials Deadline:** April 30

**Small Local Subsidy Deadline:** April 30

**We offer French Simultaneous Translation. If you require ASL Interpretation or Real Time Captioning, this will only be provided upon request. Please complete the Access Request Form.**

Access Request Form Deadline: April 30

On-Site Child Care Deadline: April 30

Youth Camp Registration Deadline: April 30

Family / Dependent Care Subsidy

**Please contact our office at 416-299-9739 or visit our website [www.cupe.on.ca](http://www.cupe.on.ca) for copies of forms listed above**

### **This is a Scent-free and Latex-Free Event**

Increasingly, workers are becoming sensitized to chemicals and latex in the environment. In the interest of the health and safety of sisters and brothers whose health may suffer from these exposures, please refrain from the use of scented products such as perfume and aftershave and latex products such as balloons in the convention hall.